

## UP DEERFIELD TWP BD OF ED-01105300 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	WOODRUFF SCHOOL	401	03/05/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Lea Berry 03/19/2019 02:24 PM	CAP Accepted			
	CAP Submitted CHERIE BRATTY 03/19/2019 01:51 PM	Will place another person by the cash register to ensure a complete meal is always taken.			
	Flagged Lea Berry 02/05/2019 11:20 AM	<p>Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch.</p> <p>One incomplete meal was observed at lunch.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
On-Site Assessment Tool - Site	Offer vs Serve - Day of Review	WOODRUFF SCHOOL	500	03/05/2019	CAP Accepted

## UP DEERFIELD TWP BD OF ED-01105300 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	CAP Accepted Lea Berry 03/19/2019 02:24 PM		CAP Accepted		
	CAP Submitted CHERIE BRATTY 03/19/2019 01:51 PM		Retraining of all staff and students on offer vs. serve is occurring.		
	Flagged Lea Berry 02/05/2019 11:21 AM		<p>At lunch, under offer versus serve, all 5 required meal components must be offered to students in minimum required quantities. Students must take a minimum of 3 food components in the required portion size. One component selected must be at least ½ cup fruit and/or vegetable.</p> <p>On day of review, at lunch, the cashier was confused on what the students must take. Technical assistance was given. It would benefit the staff to all receive offer versus serve training again.</p> <p>At breakfast, under offer versus serve, 4 food items from the 3 required meal components must be offered to students in minimum required quantities. Students must select a minimum of 3 food items in the required portion size. One of the food items selected must be at least ½ cup fruit and/or vegetable.</p> <p>At breakfast there was a different cashier who well versed in offer versus serve, but the kids had no idea what they were supposed to take. The kids need to be re-trained so they know what they are suppose to take at breakfast.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>		